

ACCOMMODATION POLICY OF INTERNATIONAL STUDENTS

Purpose:

This accommodation policy outlines factors that will be considered when managing accommodation for international students enrolled at the school. This policy should be read in conjunction with the Education (Pastoral Care of Tertiary and International Learners) Code of Practice 2021 (the Code).

Rationale:

The school undertakes to comply with the accommodation provisions set out in the Education (Pastoral Care of Tertiary and International Learners) Code of Practice 2021 (the Code).

Policy Objectives:

1. To provide a suitable living environment conducive to study and a safe and supportive home life
2. To support families with finding accommodation for the parent/s and student/s
3. To assist the student to successfully integrate into New Zealand life
4. To ensuring the student is well cared for and supported by the school

Approved Accommodation

All non-group international students must live with parents.



[Supervisor of students in short-term accommodation](#)



Residential Caregivers

Onsite Assessment

Residential care accommodation for international students will undergo an on-site assessment to determine that the accommodation is of an acceptable standard, is not a boarding establishment and the residential caregiver provides a safe physical and emotional living environment.

Resolving Difficulties

Where difficulties arise in residential care, the school will liaise with residential caregivers, contracted agents, students and parents as appropriate to resolve such difficulties.

Commented [1]: This wording reflects how this category of accommodation is defined in the Code.

Deleted: Short term group visits can occur when they are supervised by approved non-school employees.

Commented [2]: You don't need this sentence. By definition, the supervisor is responsible for supervision duties in the accommodation. The school might help them, for example by suggesting some motels close to the school, so I'd leave that out.

Deleted: Accommodation would be arranged by the group and supervision duties do not fall on the school other than when they are attending.

Commented [3]: I'd delete this. Where students live with parents, and the school helps the parents to find accommodation, you may well refer them to for example, real estate or letting agents. In this instance, the agent is dealing directly with the parents, and you have simply pointed the parents in the right direction. The agent is not contracted to, or working for the school and they are not 'agents' in terms of how agents are defined in the Code.

I don't think you'll use accommodation agents at all.

Deleted: Use of Accommodation Agents

Deleted: ¶

Deleted: The school may make use of accommodation agents to organise and manage student/parent accommodation. If an accommodation agent is used, the school will enter into a written contract with the agent and will ensure that the accommodation services provided by the agent meets the requirements of the Code.

Deleted: ¶

Commented [4]: In terms of your policy, the only residential caregivers your school is supporting are supervisors in temporary accommodation (probably groups). You might want revise some of your wording around residential caregivers with this in mind. Probably all you need to say is that you will comply with all requirements of the Code relating to accommodation.

Designated Caregivers

- The school will have written Designated Caregiver Agreements with all designated caregivers
- The monitoring of students living in designated care will be managed in accordance with this policy and the Designated Caregiver Agreement

Temporary Accommodation

- The school will assess the suitability of the accommodation considering the age and gender of the students
- The school will ensure adequate supervision is in place for all students
- The school will ensure all pastoral needs of the students are met including meals and laundry
- The school will ensure that supervisors in temporary accommodation undergo an appropriate safety check
- The school will monitor and manage risks to students

Review:

The school will review the conditions relating to this policy as part of the annual self-review. The school will collect and record appropriate evidence of the review.

Reporting:

The staff member in charge of international education will report directly to the school Principal on the operation of the school's policy for accommodation for international students.

This policy has been approved by the Board of Trustees:

Approval Date: 30 March 2023

This policy has been reviewed on:

Review Date: _____

Commented [5]: Supervisors of short-term groups from outside of NZ are the one category of residential caregivers who do not have to be police vetted. I'd delete this.

Deleted: Safety Checking

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Deleted: Safety checks, including Police vetting as appropriate, will be carried out for residential caregivers. Other adults aged 18 years and over living in the accommodation will undergo an appropriate safety check.

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Commented [6]: Are you allowing Designated Caregivers? Not according to your policy, in which case you can delete this.